

Wasatch County Fire District Board of Directors Meeting

Tuesday March 10, 2015

5:00 pm

Wasatch County Administration Building

25 N. Main

Heber City, UT 84032

Type of meeting: Business Meeting

Attendees:

Greg McPhie

Steve Farrell

Kip Bangerter

Mike Kohler

Kendall Crittenden

Danny Goode

Mike Peterson

Fire Chief Ernie Giles

Fire Marshal Clint Neerings

Public

Agenda topics

- Minutes
- Warrants
- Fire Chief Report
- Fire Marshal Report
- Recommendation of Full Time Employees
- Other
- Closed Session

Wasatch County Fire District
Board of Directors Meeting
Tuesday February 10, 2015

Meeting held at the Wasatch County Administration Building located at 25 N Main Heber City, UT.

Those in Attendance:

Greg McPhie
Steve Farrell
Kendall Crittenden
Mike Kohler
Kipp Bangerter
Danny Goode
Mike Peterson

Items of Business to Address

Minutes

The minutes of the November 12, 2014 and January 14, 2015 board meetings were presented to the board for their approval. The November meeting minutes have been held over to allow for a vote by those who had been in attendance. **A motion was made by Mike Kohler to approve the minutes as presented. The motion was seconded by Kipp Bangerter and the motion passed all in favor.**

Warrants

The listing of warrants was presented to the board for their review and approval. Chief Giles stated that the warrant listing included in the board packet has had a few additions. Chief Giles noted to the board members the additional warrants with the amount of each. Chief Giles stated that the payment to the Info System is for the District's portion of Spillman. He stated that currently the District has their own computer replacement program and do not participate with the county. **A motion was made by Mike Kohler to approve the warrants with the additions as presented. The motion was seconded by Kendall Crittenden and the motion passed all in favor.**

Steve Rutter and Mike Erickson

Steve Rutter stated that they have already had some fires in the area and it is hard to say what the future of this season will be. He informed the board that they have some good trained fire fighters and they are preparing for the worst. Steve Rutter informed the board that he is the NE Fire Management officer and the Area Manager is Mike Erickson. He works very closely with the District.

Greg McPhie informed the board that Mr. Rutter has helped with the wildland certification of the public works employees whose offices are out in the commercial building on South Highway 40.

Mike Erickson addressed the board with items from the legislature, UAC and League of Cities and Towns. They have a couple of working groups. He stated that several entities are now in the 50/50 fund and are having to foot 50% of the bill for fires and this is very expensive. He stated that Hideout is in the Insurance Fund. He stated that there is a new proposal that is based on the risk assessment. They took three counties and addressed the possibility of charging six cents per acre. All the counties would go into this. A county like Wasatch would pay this amount up front instead of the 50/50. Wasatch County would be saving money based on past history. This is still in the works. Instead of being based on property value it would be based on the risk value. He stated that fire training and code enforcement would be required. UAC has a sub committee that is working on it and they are looking toward 2016.

Mr. Erickson stated that there are other bills also being addressed. There is a bill that would give a tax credit for home owners that live in an urban interface area. They would receive a tax credit for preventative measures and they would need to have a community plan for wildland fire also.

They are looking at County regulations for fireworks to allow more flexibility to allow communities to have stricter regulation.

Mike Peterson stated that the biggest risk is manmade not nature.

Steve Rutter stated that most have been human start. He stated that non thinking residents that do something that causes fires such as vehicles dragging a chain, the train, etc.

Fire Chief Report

Chief Giles stated that they have advertised for four full time positions. They will be using the same hiring board that they used several weeks ago for the last hire of volunteers. He stated that Robert Morris is not available and asked if the chair or vice chair would like to attend. Steve Farrell and Greg McPhie will attend the tentatively scheduled meeting on Feb. 19th.

Mike Peterson asked about the process they followed.

Chief Giles stated that they followed the District policy and procedure manual. They hire in house first, as per the policy. They had 18 to 20 applicants for the volunteer position. 6 to 8 of these applications were not affiliated with fire or EMS. The applicants are required to be current on all Fire and EMS certifications. The board will interview the applicants. Each member of the board will ask a question and then they will rank the applicants and come up with recommendations. He stated that this will be a tough decision. Those selected will start out as a volunteer and then can apply for full time positions.

Greg McPhie stated that the new hires will be full time and the volunteers hired will be unpaid during their probation period.

Chief Giles stated that he will bring the names back to the board in the March meeting for review.

Chief Giles stated he met with the comptroller to address the capacity he will serve with the Fire District and stated that he appreciates him being on board.

Steve Farrell stated that he will help standardize accounting and work like an internal auditor.

Mike Peterson stated that he enjoyed the party and asked what the biggest need is for the department.

Chief Giles stated that with the help of the tax increase they can start with the prep work for a new platform truck. This is a process that takes time and it would be 2016 before they could get it.

Danny Goode asked about a retirement schedule for equipment.

Chief stated that the average age of the equipment is 1992. They work to keep everything up to date and well maintained. They have discussed retiring or moving some equipment to other stations. He stated that they did retire two pieces of equipment and sold them as surplus.

Chief Giles stated that the ISO had been here and they should be hearing from them by the end of the week regarding the review.

Clint stated that the ISO has remained very strict with the five mile limit to a fire station requirement.

Greg McPhie stated that they could work on a replacement schedule for the District vehicles.

Amend Resolution 14-05 Changing the Dates and Time for he 2015 Meetings

Chief Giles stated that they would need to amend this resolution to reflect the change in the dates for the 2015 meetings. **A motion was made by Steve Farrell to amend Resolution 14-05 setting the date and times for the 2015 year meetings. The motion was seconded by Mike Peterson and the motion passed all in favor.**

Fire Marshal Report

Greg McPhie asked if the District would benefit by having an agreement with someone for an ARFF truck for these tanker fires.

Clint Neerings stated that it was the best situation to let it burn off and use a defensive mode. This is what they have done on both cases. This has happened several times in the area in the past.

With no other business to address a motion was made by Kendall Crittenden to adjourn the meeting. The motion was seconded by Danny Goode and the motion passed all in favor.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
8200							
8200	AMERICAN LINEN	1589660	PAPER TOWELS	03/04/2015	124.86	124.86	03/05/2015
Total 8200:					124.86	124.86	
8350							
8350	A T & T	02272015	LONG DISTANCE PHONE BILLI	02/27/2015	514.12	514.12	03/05/2015
Total 8350:					514.12	514.12	
9200							
9200	AFLAC	954587	AFLAC INSURANCE	02/25/2015	177.16	177.16	03/05/2015
9200	AFLAC	954587	AFLAC INSURANCE	02/25/2015	177.16	177.16	03/05/2015
Total 9200:					354.32	354.32	
10300							
10300	BALLARD SPAHR ANDREWS & I	2015024709	legal	02/25/2015	256.50	256.50	03/05/2015
Total 10300:					256.50	256.50	
12000							
12000	CASELLE	63711	PROGRAMS/SUPPORT	03/01/2015	660.00	660.00	03/05/2015
Total 12000:					660.00	660.00	
15500							
15500	DAY'S MARKET	01312015	MATERIALS - SUPPLIES	01/31/2015	294.68	294.68	03/05/2015
Total 15500:					294.68	294.68	
36000							
36000	HICKEN OXYGEN	1312015	supplies	01/31/2015	5.00	5.00	03/05/2015
Total 36000:					5.00	5.00	
49595							
49595	QUESTAR GAS COMPANY	02132015	NATURAL GAS SERVICE	02/13/2015	847.86	847.86	03/05/2015
Total 49595:					847.86	847.86	
50960							
50960	SMITH CUSTOMER CHARGES-	01312015	SUPPLIES AND MATERIALS	01/31/2015	121.57	121.57	03/05/2015
Total 50960:					121.57	121.57	
62000							
62000	HURST	02282015	SUPPLIES	02/28/2015	40.47	40.47	03/05/2015
Total 62000:					40.47	40.47	
65000							
65000	UTAH LOCAL GOVERNMENTS	03102015	Workers comp	03/10/2015	827.06	827.06	03/05/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
65000	UTAH LOCAL GOVERNMENTS	03102015	Workers Comp	03/10/2015	827.05	827.05	03/05/2015
Total 65000:					1,654.11	1,654.11	
66200							
66200	UTAH STATE TAX COMMISSIO	02252015	STATE WITHHOLDING	02/25/2015	1,228.87	1,228.87	03/05/2015
66200	UTAH STATE TAX COMMISSIO	02252015	STATE WITHHOLDING	02/25/2015	2,930.36	2,930.36	03/05/2015
Total 66200:					4,159.23	4,159.23	
66225							
66225	UTAH RETIREMENT SYSTEMS	02122015	RETIREMENT	02/12/2015	1,030.79	1,030.79	02/17/2015
66225	UTAH RETIREMENT SYSTEMS	02122015	RETIREMENT	02/12/2015	9,432.18	9,432.18	02/17/2015
66225	UTAH RETIREMENT SYSTEMS	03012015	RETIREMENT	03/01/2015	9,296.45	9,296.45	03/02/2015
66225	UTAH RETIREMENT SYSTEMS	03012015	RETIREMENT	03/01/2015	1,030.79	1,030.79	03/02/2015
Total 66225:					20,790.21	20,790.21	
66250							
66250	UTAH VALLEY UNIVERSITY	A22115	TRAINING-EDUCATIONAL	02/04/2015	205.00	205.00	03/05/2015
Total 66250:					205.00	205.00	
74000							
74000	WASATCH COUNTY	1312015	HEALTH INSURANCE	01/31/2015	21,268.93	21,268.93	03/05/2015
Total 74000:					21,268.93	21,268.93	
74003							
74003	WASATCH COUNTY TREASURE	01312015	REFUND BILLINGS	01/31/2015	20.60	20.60	03/05/2015
Total 74003:					20.60	20.60	
79500							
79500	WAVE PUBLISHING	02182015	LEGAL NOTICES	02/18/2015	34.69	34.69	03/05/2015
Total 79500:					34.69	34.69	
90015							
90015	JORDANELLE SPECIAL SERVIC	01312015	MONTHLY WATER AND SEWER	01/31/2015	63.01	63.01	03/05/2015
Total 90015:					63.01	63.01	
90098							
90098	EFTPS	01112015	PAYROLL TAXES	01/11/2015	2,219.75	2,219.75	02/17/2015
90098	EFTPS	01112015	PAYROLL TAXES	01/11/2015	1,253.47	1,253.47	02/17/2015
90098	EFTPS	01112015	PAYROLL TAXES	01/11/2015	1,004.48	1,004.48	02/17/2015
90098	EFTPS	01112015	PAYROLL TAXES	01/11/2015	768.39	768.39	02/17/2015
Total 90098:					5,246.09	5,246.09	
90108							
90108	ELECTRICAL WHOLESALE SUP	908890549	ELECTRICAL EQUIPMENT	02/19/2015	70.32	70.32	03/05/2015
Total 90108:					70.32	70.32	
90139							
90139	MIKE DUKE	03052015	REIMBURSEMENT FOR SUPPLI	03/05/2015	34.11	34.11	03/05/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 90139:					34.11	34.11	
90145							
90145	WELLS FARGO	02112015	DIRECTV MONTHLY BILL	02/11/2015	114.73	114.73	03/05/2015
90145	WELLS FARGO	02112015	LONEPINE IMAGES	02/11/2015	200.00	200.00	03/05/2015
90145	WELLS FARGO	02112015	WORDPRESS WEBSITE ANNUA	02/11/2015	99.00	99.00	03/05/2015
90145	WELLS FARGO	02112015	ALTITUDE EQUIPMENT RENTA	02/11/2015	121.07	121.07	03/05/2015
90145	WELLS FARGO	02112015	COLONIAL SPECIALTY	02/11/2015	656.27	656.27	03/05/2015
Total 90145:					1,191.07	1,191.07	
90149							
90149	JEMS	01312015	EMS TRAINING MAGAZINE	01/31/2015	44.00	44.00	03/05/2015
Total 90149:					44.00	44.00	
90158							
90158	OTIS ELEVATOR COMPANY	SH19943001	ELEVATOR MAINTENANCE	02/11/2015	908.52	908.52	03/05/2015
Total 90158:					908.52	908.52	
90209							
90209	CINTAS	180694888	SUPPLIES	02/25/2015	51.37	51.37	03/05/2015
Total 90209:					51.37	51.37	
90212							
90212	WEIDNER & ASSOCIATES	108153	TURNOUTS	02/09/2015	1,699.04	1,699.04	03/05/2015
Total 90212:					1,699.04	1,699.04	
91000							
91000	TESCH LAW OFFICES	70588	ATTORNEY FEES	01/31/2015	9,719.32	9,719.32	03/05/2015
Total 91000:					9,719.32	9,719.32	
91016							
91016	HERITAGE	82180	AMBULANCE SUPPLIES	02/13/2015	119.76	119.76	03/05/2015
91016	HERITAGE	82548	AMBULANCE SUPPLIES	02/18/2015	1,299.66	1,299.66	03/05/2015
91016	HERITAGE	82603	AMBULANCE SUPPLIES	02/18/2015	94.32	94.32	03/05/2015
91016	HERITAGE	82646	AMBULANCE SUPPLIES	02/18/2015	79.92	79.92	03/05/2015
Total 91016:					1,593.66	1,593.66	
91328							
91328	WASATCH AUTO PARTS	050092	EQUIPMENT-REPAIRS AND MAI	02/03/2015	45.99	45.99	03/05/2015
91328	WASATCH AUTO PARTS	050093	EQUIPMENT-REPAIRS AND MAI	02/03/2015	11.98	11.98	03/05/2015
91328	WASATCH AUTO PARTS	050133	EQUIPMENT-REPAIRS AND MAI	02/03/2015	7.85	7.85	03/05/2015
91328	WASATCH AUTO PARTS	050167	EQUIPMENT-REPAIRS AND MAI	02/04/2015	4.42	4.42	03/05/2015
91328	WASATCH AUTO PARTS	050426	EQUIPMENT-REPAIRS AND MAI	02/07/2015	28.75	28.75	03/05/2015
91328	WASATCH AUTO PARTS	050995	EQUIPMENT-REPAIRS AND MAI	02/17/2015	8.77	8.77	03/05/2015
91328	WASATCH AUTO PARTS	051114	EQUIPMENT-REPAIRS AND MAI	02/18/2015	61.10	61.10	03/05/2015
91328	WASATCH AUTO PARTS	051352	EQUIPMENT-REPAIRS AND MAI	02/23/2015	.00	.00	
Total 91328:					168.86	168.86	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
91351							
91351	FIVEPENNY	617	FUNERAL FLOWERS	01/23/2015	165.00	165.00	03/05/2015
Total 91351:					165.00	165.00	
Grand Totals:					72,306.52	72,306.52	

Dated: _____

Fire Board Chairman: _____

Board Members: _____

Fire Chief: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

- Paid transmittals included
- Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	02/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,960.24
1	INTERNAL REVENUE SE	0	02/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-41000	78.12
1	INTERNAL REVENUE SE	0	02/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	869.33
1	INTERNAL REVENUE SE	0	02/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	2,038.38
1	INTERNAL REVENUE SE	0	02/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	869.31
1	INTERNAL REVENUE SE	0	02/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	476.74
1	INTERNAL REVENUE SE	0	02/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	203.32
1	INTERNAL REVENUE SE	0	02/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	476.76
1	INTERNAL REVENUE SE	0	02/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	203.30
1	INTERNAL REVENUE SE	0	02/10/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	2,646.35
1	INTERNAL REVENUE SE	0	02/10/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	4-21200	1,405.33
Total 1:							11,227.18
Grand Totals:							11,227.18

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	02/14/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	703.25
1	INTERNAL REVENUE SE	0	02/14/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	703.25
1	INTERNAL REVENUE SE	0	02/14/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	164.47
1	INTERNAL REVENUE SE	0	02/14/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	164.47
1	INTERNAL REVENUE SE	0	02/14/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	1,239.44
Total 1:							2,974.88
Grand Totals:							2,974.88

Report Criteria:

Paid transmittals included
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	02/28/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	697.31
1	INTERNAL REVENUE SE	0	02/28/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	697.31
1	INTERNAL REVENUE SE	0	02/28/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	163.08
1	INTERNAL REVENUE SE	0	02/28/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	163.08
1	INTERNAL REVENUE SE	0	02/28/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	1,225.06
Total 1:							2,945.84
Grand Totals:							2,945.84

Report Criteria:

- Paid transmittals included
- Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	02/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	665.96
1	INTERNAL REVENUE SE	0	02/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	811.12
1	INTERNAL REVENUE SE	0	02/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	665.94
1	INTERNAL REVENUE SE	0	02/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	811.14
1	INTERNAL REVENUE SE	0	02/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	155.74
1	INTERNAL REVENUE SE	0	02/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	189.70
1	INTERNAL REVENUE SE	0	02/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	155.74
1	INTERNAL REVENUE SE	0	02/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	189.70
1	INTERNAL REVENUE SE	0	02/25/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	1,013.71
1	INTERNAL REVENUE SE	0	02/25/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	4-21200	1,243.39
Total 1:							5,902.14
Grand Totals:							5,902.14
