

Wasatch County Fire District Board of Directors Meeting

Tuesday May 12, 2015

5:00 pm

Wasatch County Administration Building

25 N. Main

Heber City, UT 84032

Type of meeting: Business Meeting

Attendees:

Greg McPhie

Steve Farrell

Kip Bangerter

Mike Kohler

Kendall Crittenden

Danny Goode

Mike Peterson

Fire Chief Ernie Giles

Fire Marshal Clint Neerings

Public

Agenda topics

- Minutes
- Warrants
- Phil Meeks
- Fire Chief Report
- Fire Marshal Report
- Other
- Closed Session

Wasatch County Fire District

Board of Directors Meeting

April 14, 2015

5:00 pm

Meeting held at the Wasatch County Administration Building located at 25 N Main Heber City, UT.

Those in Attendance:

Greg McPhie

Steve Farrell

Mike Kohler

Kip Bangerter

Kendall Crittenden

Mike Peterson

Danny Goode

Items of business to address:

Minutes

The minutes of the April 2015 board meeting were presented to the board for their review and approval. **A motion was made by Kipp Bangerter to approve the minutes of the April 2015 board meeting. The motion was seconded by Kendall Crittenden and the motion passed all in favor.**

Warrants

The listing of warrants were presented to the board for their review and approval. The AP warrants totaled \$119,888.06 and the payroll transmittals totaled \$22,290.04. **A motion was made by Mike Kohler to approve the warrant listing as presented. The motion was seconded by Kipp Bangerter and the motion passed all in favor.**

Chief Report

Chief Giles asked that the Fire Marshal and the Battalion Chiefs be excused. He stated that there is a fire going on at Strawberry and they are out there working. He stated that it appears that there are four separate fires going at this time and they have not determined the cause yet. The fire is along the

highway and there are no structures threatened at this time. There are also a couple of cats from the county headed there to help also.

State Fire Marshal Ted Black

Ted Black, from the State Fire Marshal's office, attended the meeting to address resolutions to adopt minimum standards regarding the Urban Interface Code. He stated that they have issues with line shacks, and other buildings like this where there is no municipal services to the property. He stated that these type of structures are excluded if they are under 1000 sf. Structures such as this are also excluded with up to a 25% addition. The definition states that it must be acceptable to the building official, fire official or authority having jurisdiction.

Mr. Black stated that these individual structures must be on an approved road that is fire apparatus accessible. They discussed the water supply for these areas, driveways, and the exceptions to the driveway requirement, and exceptions for roads on state lands and easements.

Mr. Black complimented the Fire Department and the Building Department for their work to adopt the wildland urban interface code.

Discussion of Comptroller

The comptroller presented the contract for his work. He stated that he anticipates about a half day per week at this time and that several times during the year he may be there more often. He presented the policy for the internal audit and stated that this policy will cover all of the Districts.

Chief Giles stated that there will be weeks that the comptroller will not be at the Fire District office at all.

Kendall Crittenden stated that the hourly rate will not change but the time spent working there will change.

Chief Giles stated that as long as the time is not set he will support the contract.

A motion was made by Mike Kohler to adopt the contract for the comptroller and advise Chief Giles to sign the contract. The motion was seconded by Mike Petersen and the motion passed all in favor.

A motion was made by Mike Kohler to move into closed session. The motion was seconded by Kipp Bangerter and the motion passed all in favor.

A motion was made by Mike Kohler to move out of closed session and to adjourn the meeting. The motion was seconded by Mike Petersen and the motion passed all in favor.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
8350							
8350	A T & T	04042015	LONG DISTANCE PHONE BILLI	04/04/2015	517.48	517.48	05/07/2015
Total 8350:					517.48	517.48	
9200							
9200	AFLAC	809733	AFLAC INSURANCE	04/25/2015	177.16	177.16	05/07/2015
9200	AFLAC	809733	AFLAC INSURANCE	04/25/2015	177.16	177.16	05/07/2015
Total 9200:					354.32	354.32	
10300							
10300	BALLARD SPAHR ANDREWS & I	2015044254	legal	04/22/2015	2,485.18	2,485.18	05/07/2015
Total 10300:					2,485.18	2,485.18	
36000							
36000	HICKEN OXYGEN	03312015	supplies	03/31/2015	12.00	12.00	05/07/2015
Total 36000:					12.00	12.00	
46700							
46700	L N CURTIS & SONS	3159031	EQUIPMENT / SUPPLIES	04/28/2015	131.15	131.15	05/07/2015
Total 46700:					131.15	131.15	
49595							
49595	QUESTAR GAS COMPANY	03162015	NATURAL GAS SERVICE	03/15/2015	1,125.73	1,125.73	05/07/2015
49595	QUESTAR GAS COMPANY	04152015	NATURAL GAS SERVICE	04/15/2014	717.07	717.07	05/07/2015
Total 49595:					1,842.80	1,842.80	
50960							
50960	SMITH CUSTOMER CHARGES-	04252015	SUPPLIES AND MATERIALS	04/25/2015	212.32	212.32	05/07/2015
Total 50960:					212.32	212.32	
62000							
62000	HURST	04302015	SUPPLIES	04/30/2015	241.55	241.55	05/07/2015
Total 62000:					241.55	241.55	
65000							
65000	UTAH LOCAL GOVERNMENTS	04132015	Workers comp	04/13/2015	827.06	827.06	05/07/2015
65000	UTAH LOCAL GOVERNMENTS	04132015	Workers Comp	04/13/2015	827.05	827.05	05/07/2015
Total 65000:					1,654.11	1,654.11	
66150							
66150	ROCKY MOUNTAIN POWER	05132015	JORDANELLE FIRE STATION	05/13/2015	440.29	440.29	05/07/2015
Total 66150:					440.29	440.29	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
66200							
66200	UTAH STATE TAX COMMISSIO	04302015	STATE WITHHOLDING	04/30/2015	1,213.30	1,213.30	05/07/2015
66200	UTAH STATE TAX COMMISSIO	04302015	STATE WITHHOLDING	04/30/2015	3,956.93	3,956.93	05/07/2015
Total 66200:					5,170.23	5,170.23	
66225							
66225	UTAH RETIREMENT SYSTEMS	4292015	RETIREMENT	04/29/2015	13,155.33	13,155.33	04/29/2015
66225	UTAH RETIREMENT SYSTEMS	4292015	RETIREMENT	04/29/2015	1,030.79	1,030.79	04/29/2015
Total 66225:					14,186.12	14,186.12	
74000							
74000	WASATCH COUNTY	174	HEALTH INSURANCE	04/30/2015	27,310.37	27,310.37	05/07/2015
Total 74000:					27,310.37	27,310.37	
82500							
82500	JEFF WINTERTON	04272015	INSTALL AND WIRE EMERGEN	04/27/2015	330.00	330.00	05/07/2015
Total 82500:					330.00	330.00	
90015							
90015	JORDANELLE SPECIAL SERVIC	04302015	MONTHLY WATER AND SEWER	04/30/2015	77.01	77.01	05/07/2015
Total 90015:					77.01	77.01	
90082							
90082	COLONIAL SUPPLEMENTAL IN	7667819-0501	SUPPPLEMENTAL INSURANCE	04/21/2015	65.15	65.15	05/07/2015
Total 90082:					65.15	65.15	
90108							
90108	ELECTRICAL WHOLESALE SUP	908877082	ELECTRICAL EQUIPMENT	02/17/2015	34.62	34.62	05/07/2015
Total 90108:					34.62	34.62	
90109							
90109	ALL WEST COMMUNICATIONS	05012015	DSL INTERNET	05/01/2015	69.95	69.95	05/07/2015
Total 90109:					69.95	69.95	
90145							
90145	WELLS FARGO	4102015	staples	04/10/2015	421.34	421.34	05/07/2015
90145	WELLS FARGO	4102015	staples	04/10/2015	288.94	288.94	05/07/2015
90145	WELLS FARGO	4102015	DIRECTV MONTHLY BILL	04/10/2015	131.20	131.20	05/07/2015
90145	WELLS FARGO	4102015	cafe ric	04/10/2015	25.43	25.43	05/07/2015
90145	WELLS FARGO	4102015	staples	04/10/2015	199.98	199.98	05/07/2015
90145	WELLS FARGO	4102015	Soldier hollow grill	04/10/2015	46.77	46.77	05/07/2015
90145	WELLS FARGO	4102015	best buyBEST BUY- LAP FOR O	04/10/2015	1,001.79	1,001.79	05/07/2015
90145	WELLS FARGO	4102015	staples	04/10/2015	222.24	222.24	05/07/2015
90145	WELLS FARGO	4102015	VERIZON WIRELESS	04/10/2015	105.24	105.24	05/07/2015
Total 90145:					2,442.93	2,442.93	
90184							
90184	FUELMAN	1884	AMBULANCE FUEL	05/01/2015	230.81	230.81	05/07/2015
90184	FUELMAN	1884	HEBER FUEL	05/01/2015	995.05	995.05	05/07/2015

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 90184:					1,225.86	1,225.86	
90209							
90209	CINTAS	180714817	RUGS/RAGS	04/22/2015	51.37	51.37	05/07/2015
Total 90209:					51.37	51.37	
90241							
90241	WASATCH COUNTY COMMUNI	03112015	PAGERS/RADIOS	03/11/2015	4,309.39	4,309.39	05/07/2015
90241	WASATCH COUNTY COMMUNI	04272015	PAGERS/RADIOS	04/27/2015	4,169.39	4,169.39	05/07/2015
Total 90241:					8,478.78	8,478.78	
90263							
90263	TRACY'S AUTO REPAIR	8561	JE1 REPAIR	03/17/2015	2,700.00	2,700.00	04/16/2015
Total 90263:					2,700.00	2,700.00	
90274							
90274	UTAH STATE FIREMEN'S AUXIL	05152015	FIREMEN'S AUXILIARY ANNUAL	05/15/2015	280.00	280.00	05/07/2015
Total 90274:					280.00	280.00	
90277							
90277	UTAH STATE FIREMEN'S ASSN	05072015	ANNUAL DUES	05/07/2015	456.00	456.00	05/07/2015
Total 90277:					456.00	456.00	
91022							
91022	AIRGAS INTERMOUNTAIN INC	9038140350	OXYGEN REFILL	04/08/2015	8.08	8.08	05/07/2015
91022	AIRGAS INTERMOUNTAIN INC	9038376044	OXYGEN REFILL	04/15/2015	63.34	63.34	05/07/2015
Total 91022:					71.42	71.42	
91024							
91024	TIRE FACTORY	50789	VEHICLE REPAIR AND MAINTENANCE	04/30/2015	582.98	582.98	05/07/2015
Total 91024:					582.98	582.98	
91310							
91310	LES OLSON COMPANY	EA585856	COPIER SERVICE AGREEMENT	04/23/2015	270.00	270.00	05/07/2015
Total 91310:					270.00	270.00	
91315							
91315	KIERSTAN SMITH, CPA	129	CPA SERVICES	03/02/2015	715.00	715.00	05/07/2015
91315	KIERSTAN SMITH, CPA	136	CPA SERVICES	05/04/2015	2,177.50	2,177.50	05/07/2015
Total 91315:					2,892.50	2,892.50	
91328							
91328	WASATCH AUTO PARTS	055358	EQUIPMENT-REPAIRS AND MAINTENANCE	04/27/2015	23.28	23.28	05/07/2015
91328	WASATCH AUTO PARTS	055622	EQUIPMENT-REPAIRS AND MAINTENANCE	04/30/2015	305.92	305.92	05/07/2015
91328	WASATCH AUTO PARTS	54872	EQUIPMENT-REPAIRS AND MAINTENANCE	04/20/2015	54.70	54.70	05/07/2015
Total 91328:					383.90	383.90	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
91360							
91360	BEEHIVE INSURANCE	04172015	LEGAL COST FOR BOND	04/17/2015	140,000.00	140,000.00	04/17/2015
91360	BEEHIVE INSURANCE	123684	LEGAL COST FOR BOND	04/17/2015	1,295.00	1,295.00	05/07/2015
Total 91360:					141,295.00	141,295.00	
91361							
91361	ST GEORGE VOLUNTEER FIRE	05072015	ANNUAL CONVENTION AND TR	05/07/2015	1,500.00	1,500.00	05/07/2015
Total 91361:					1,500.00	1,500.00	
Grand Totals:					217,765.39	217,765.39	

Dated: _____

Fire Board Chairman: _____

Board Members: _____

Fire Chief: _____

** Held by bonding company. Not cashed.*

Report Criteria:
Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Report Criteria:

- Paid transmittals included
- Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	793.26
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	728.22
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	793.26
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	728.22
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	185.50
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	170.31
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	185.51
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	170.30
1	INTERNAL REVENUE SE	0	04/25/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	1,227.91
1	INTERNAL REVENUE SE	0	04/25/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	4-21200	1,136.59
Total 1:							6,119.08
Grand Totals:							6,119.08

Total payroll transmittals \$25,967.63

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,368.17
1	INTERNAL REVENUE SE	0	04/25/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,368.17
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	319.97
1	INTERNAL REVENUE SE	0	04/25/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	319.97
1	INTERNAL REVENUE SE	0	04/25/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	2,040.60
Total 1:							5,416.88
Grand Totals:							5,416.88

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	04/11/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,139.97
1	INTERNAL REVENUE SE	0	04/11/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,139.97
1	INTERNAL REVENUE SE	0	04/11/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	266.60
1	INTERNAL REVENUE SE	0	04/11/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	266.60
1	INTERNAL REVENUE SE	0	04/11/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	1,882.25
Total 1:							4,495.39
Grand Totals:							4,495.39

Report Criteria:

Paid transmittals included
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	INTERNAL REVENUE SE	0	04/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,587.09
1	INTERNAL REVENUE SE	0	04/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-41000	78.12
1	INTERNAL REVENUE SE	0	04/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	933.01
1	INTERNAL REVENUE SE	0	04/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	1-21100	1,665.27
1	INTERNAL REVENUE SE	0	04/10/2015	74-00	941 FICA/FWH Tax Deposit Social Secu	4-21100	932.95
1	INTERNAL REVENUE SE	0	04/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	389.50
1	INTERNAL REVENUE SE	0	04/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	218.21
1	INTERNAL REVENUE SE	0	04/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	1-21100	389.52
1	INTERNAL REVENUE SE	0	04/10/2015	75-00	941 FICA/FWH Tax Deposit Medicare P	4-21100	218.19
1	INTERNAL REVENUE SE	0	04/10/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	1-21200	2,108.57
1	INTERNAL REVENUE SE	0	04/10/2015	76-00	941 FICA/FWH Tax Deposit FWT Pay	4-21200	1,415.85
Total 1:							9,936.28
Grand Totals:							9,936.28

