

**NOTICE AND AGENDA**  
**OF THE GOVERNING BOARD OF THE NORTH VILLAGE SPECIAL SERVICE DISTRICT**  
Wednesday, July 08, 2015 7:00 P.M.  
Wasatch County Administration Building 25 N. Main Street, Heber City, Utah

ORDER OF AGENDA ITEMS SUBJECT TO CHANGE

**Regular Session:**

- Approval of minutes
- Warrant list approval
- Wholesale water to NVSSD
- Resolution 2015-03 Adopting a change in the schedule of Water and Sewer Fees and charges
- Manager's report
- Executive Session if needed

# North Village Special Service District Board Meeting

25 N Main Street, Heber City, Utah

Thursday June 4, 2015

## PRESENT:

Mike Kohler	Board Chair
Mike Petersen	Board Vice-chair
Greg McPhie	Board Member
Kendall Crittenden	Board Member
Kipp Bangerter	Board Member
Danny Goode	Board Member
Steve Farrell	Board Member

ALSO PRESENT:	Darrel Scow	Asst. General Manager
	Theresa Baronek	Treasurer
	Eliza McGaha	District Clerk
	Kierstan Smith	Financial Officer
	Lee Kapaloski	Legal Council

## AGENDA:

- o Approval of minutes
- o Approval of warrants
- o NVSSD Water/Sewer Master Plan Review
- o Impact Fee Study
- o Rate Study
- o Set date and Time For public hearing
- o Development Sanctions – Removal Date
- o Other business

Mike Kohler opened the meeting at 5:14 p.m.

### **Approval of Minutes**

**MOTION:** Motion to approve the minutes from May 7, 2015 made by Greg McPhie and seconded by Kipp Bangerter. Motion passes unanimously.

### **Warrant List Approval**

**MOTION:** Motion to approve the warrant list made by Steve Farrell and seconded by Kendall Crittenden. Motion passes unanimously

### **NVSSD Water/Sewer Master Plan**

Keith Larsen from Bowen and Collins presented the North Village Master Plan, Impact Fee Study and Rate Study.

### **Set the Date and time for the Public Hearing to adopt the new Master plan, Impact Fee Study and Rate Study.**

The Hearing will be scheduled at on June 17<sup>th</sup> at the next County Council Board meeting.

**Development Sanctions – Removal Date** - Darrel asked the board to pick a date to remove the moratorium. The board suggested that we wait until the same day as we adopt the new Impact fee study and rates

**Managers' Report – None**

**MOTION:** Motion to adjourn the meeting made by Greg McPhie and seconded by Kipp Bangerter.

The meeting adjourned at 5:59 pm.

This certifies that the regular meeting minutes of \_\_\_\_\_ are a true and accurate copy as approved by the North Village board members on

Signed: \_\_\_\_\_  
Theresa Baronek, Treasurer

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10651</b>							
10651	BLUE STAKES OF UTAH	UT201501613	EXCAVATION NOTIFICATIONS	06/30/2015	241.95	.00	
Total 10651:					241.95	.00	
<b>12000</b>							
12000	CASELLE	65567	PROGRAMS/SUPPORT	06/01/2015	273.78	.00	
Total 12000:					273.78	.00	
<b>44200</b>							
44200	JORDANELLE SSD	063015	WHOLESALE WATER SUPPLY	06/25/2015	50,971.15	.00	
44200	JORDANELLE SSD	705	Operation & Maint.	06/25/2015	9,500.00	.00	
44200	JORDANELLE SSD	705	PASSTHROUGH/freedom mailing	06/25/2015	63.36	.00	
44200	JORDANELLE SSD	705	SHARED EMPLOYEE-KIERSTA	06/25/2015	972.23	.00	
44200	JORDANELLE SSD	705	Water meters pass through	06/25/2015	860.00	.00	
Total 44200:					62,366.74	.00	
<b>49585</b>							
49585	QUESTAR GAS	070715	GAS SERVICE	07/07/2015	20.49	.00	
Total 49585:					20.49	.00	
<b>63001</b>							
63001	TWIN CREEKS SPECIAL SER. D	177	shared office costs-supplies	06/23/2015	84.28	.00	
63001	TWIN CREEKS SPECIAL SER. D	177	shared office costs-phones	06/23/2015	709.90	.00	
63001	TWIN CREEKS SPECIAL SER. D	177	shared office costs-supplies	06/23/2015	198.63	.00	
63001	TWIN CREEKS SPECIAL SER. D	177	shared office costs-utilities	06/23/2015	1,875.00	.00	
63001	TWIN CREEKS SPECIAL SER. D	177	shared costs - SERVICES	06/23/2015	428.68	.00	
Total 63001:					3,296.49	.00	
<b>66125</b>							
66125	ROCKY MOUNTAIN POWER	061915	ACCT 17607964-0015	06/19/2015	1,543.86	.00	
Total 66125:					1,543.86	.00	
<b>131229</b>							
13122	ZIONS FIRST NATIONAL BANK	2410	ASSMT BONDS SERIES 2006 (2	06/12/2015	619,181.56	.00	
Total 131229:					619,181.56	.00	
<b>131238</b>							
13123	SQUIRE & COMPANY PC	569768	audit services	06/30/2015	1,100.00	.00	
13123	SQUIRE & COMPANY PC	59153	AUDIT SERVICES	05/31/2015	2,000.00	.00	
Total 131238:					3,100.00	.00	
<b>131239</b>							
13123	BOWEN COLLINS & ASSOCIAT	13059	NVSSD MASTER PLANS	06/01/2015	4,056.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 131239:					4,056.00	.00	
<b>131241</b>							
13124	I-D ELECTRIC, INC	95832	UVSC LIFT MOTOR	06/22/2015	156.70	.00	
Total 131241:					156.70	.00	
Grand Totals:					694,237.57	.00	

Dated: \_\_\_\_\_  
Wasatch County  
Council  
North Village  
Members  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Report Criteria:  
Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

# **NORTH VILLAGE SPECIAL SERVICE DISTRICT**

## **RESOLUTION 15-03**

### **A RESOLUTION ADOPTING A CHANGE IN THE SCHEDULE OF WATER AND SEWER FEE SCHEDULE AND CHARGES**

**WHEREAS**, The North Village Special Service District (hereinafter called the "District") has deemed it necessary to assess fees and charges for water and sewer.

**NOWHEREFORE**, The Governing Board of the North Village Special Service District resolves as follows:

Section 1: **RESOLUTION TO BE ENTITLED.** This resolution shall be entitled "The North Village Special Service District's water and sewer Fee Schedule" and may be so cited and pleaded.

Section 2: **FEE SCHEDULE.** The attached Fee Schedule is hereby adopted as the District's official water and Sewer Fee Schedule and is incorporated herein by this reference

Section 3 **NON- STANDARD CHARGES.** All District expenses for items not specifically listed on the Fee Schedule, but which are occasioned by the applicant or customer's request, shall be fixed and charged as determined by the District Manager.

Section 4: **OTHER COSTS.** All actual costs occasioned by the applicant or customer's request that are for items that are not specifically designated to be provided by the District's rules and regulations shall be paid by the applicant or customer.

Section 5: **EXISTING FEES.** The enactment of this Water and Sewer Fee Schedule shall not alter the status of any existing obligations. All fees and charges presently owed to the District shall remain due and owing, and shall, in addition thereto, be subject to the terms of this Water and Sewer Fee Schedule, as appropriate

Section 6: **CONFLICTING RESOLUTIONS REPEALED.** All resolutions, regulations ordinances, and parts thereof which are in conflict with the provisions of this resolution, to the extent of such conflict are hereby repealed. If any section, subsection, sentence, clause or phrase of this resolution is for any reason held invalid, such holding shall not affect the validity of the remaining portion of this resolution.

Section 7: **EFFECTIVE DATE.** This resolution shall become effective on the \_\_\_\_\_ day of \_\_\_\_\_ 2015, and will continue in full force and effect until changed by the subsequent act of the Governing Board.

**ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015, BY THE NORTH VILLAGE SPECIAL SERVICE DISTRICT GOVERNING BOARD OF TRUSTEES.**

**NORTH VILLAGE SPECIAL SERVICE DISTRICT**

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Mike Kohler, Board Chair

**ATTEST**

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Theresa Baronek, District Treasurer

**SECTION 4  
CONCLUSIONS AND RECOMMENDATIONS**

Based on the analysis contained in the previous sections of this report, BC&A would recommend the following actions:

**Adopt the Recommended Rate Increases:** It is recommended that the NVSSD adopt the proposed rate increases as summarized below in Tables 4-1 and 4-2. These are aggressive increases over the next couple years, but are required to meet projected District revenue needs. After the initial large increases, much more modest increases (if any) are projected in subsequent years.

**Table 4-1  
Recommended Water Rates  
Monthly Base Rate (\$/month)**

<b>Meter Size</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
1" and smaller	\$66.67	\$68.75	\$71.24	\$73.85	\$77.02	\$80.02
1 1/2"	\$79.51	\$81.88	\$84.88	\$88.18	\$92.14	\$96.03
2"	\$94.92	\$97.63	\$101.25	\$105.37	\$110.29	\$115.25
3"	\$130.89	\$134.39	\$139.46	\$145.48	\$152.64	\$160.08
4"	\$182.27	\$186.91	\$194.03	\$202.77	\$213.14	\$224.13
6"	\$310.72	\$318.20	\$330.47	\$346.02	\$364.39	\$384.26
8"	\$464.85	\$475.75	\$494.19	\$517.91	\$545.89	\$576.42
10"	\$644.68	\$659.56	\$685.20	\$718.45	\$757.64	\$800.60
12"	\$1,038.59	\$1,062.18	\$1,103.60	\$1,157.73	\$1,221.48	\$1,291.66

**Volume Rates (\$/kgal)**

	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<i>All use over 12,000 gallons/month</i>						
Residential	\$14.47	\$14.85	\$15.05	\$15.10	\$15.10	\$15.03

**Table 4-2  
Recommended Sewer Rates**

<b>Monthly Base Rate</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Residential	\$38.58	\$43.40	\$43.40	\$43.40	\$43.40	\$43.40

For comparison purposes, Tables 4-3 and 4-4 shows the existing and proposed future rates for NVSSD and other communities nearby. The tables show the average monthly bill that each municipality charges a residential connection for indoor water use and sewer respectively. Only