

NOTICE AND AGENDA
OF THE GOVERNING BOARD OF THE STRAWBERRY LAKEVIEW SPECIAL SERVICE DISTRICT
Thursday, October 01, 2015 4:30 P.M.
Wasatch County Administration Building, 25 N. Main Street, Heber City, Utah

Regular Session:

- Approval of minutes
- Warrant list approval
- 2014 Audit letter review
- Manager's Report

Strawberry Lakeview Special Service District Board Meeting

5780 N Old Highway 40, Heber City, Utah

Thursday September 3, 2015

PRESENT: Greg McPhie Board Chair
 Kipp Bangerter Vice Chair
 Mike Petersen Board Member
 Kendall Crittenden Board Member
 Kipp Bangerter Board Member -Excused
 Mike Kohler Board Member
 Danny Goode Board Member-Excused
 Steve Farrell Board Member

ALSO PRESENT: Ron Phillips General Manager
 Theresa Baronek Treasurer
 Eliza McGaha District Clerk
 Kierstan Smith Financial Officer

AGENDA:

- Approval of minutes
- Warrant list approval
- Review Self-evaluation from – State Auditor's Office
- Review July Financials – Kierstan Smith
- Discussion on cost of possible rate study
- Manager's report

Greg McPhie opened the meeting at 4:38 p.m.

Approval of minutes

MOTION: Motion to approve the minutes from August 13, 2015 meeting made by Mike Kohler and seconded by Mike Petersen.

Motion carried with the following vote:

AYE: Mike Kohler

AYE: Greg McPhie

AYE: Kendall Crittenden

AYE: Steve Farrell

AYE: Mike Petersen

NAY: NONE

Warrant list approval

MOTION: Mike Petersen made motion to approve the warrants in the amount of \$379.96. Motion seconded by Mike Kohler and the motion carried with the following vote:

AYE: Mike Kohler
AYE: Greg McPhie
AYE: Kendall Crittenden
AYE: Steve Farrell
AYE: Mike Petersen

NAY: NONE

Review of Self-evaluation form – Greg McPhie explained that Strawberry Lakeview is an entity with under \$300,000 in revenue and is required by the state auditor's office to fill out a self-evaluation form instead of an independent audit. The form has been submitted to the state auditor's office. After reviewing the form Greg suggested to the board that a rate increase is needed to be in compliance with the state. Strawberry-Lakeview's expensed exceeds its revenue.

Rate Study estimate – Keith from Bowen and Collins stated that he could do the study for around \$5000. Ron will discuss this with Keith and see if he can negotiate a lower price.

July Financials – Kierstan Smith presented the financials through July 2015 to the board for their review.

Manager's report – None

MOTION: A motion to adjourn made by Kendall Crittenden and seconded by Mike Petersen.

Motion carried with the following vote:

AYE: Mike Kohler
AYE: Greg McPhie
AYE: Kendall Crittenden
AYE: Steve Farrell
AYE: Mike Petersen

Meeting adjourned at 4:57 pm

This certifies that the regular meeting minutes of _____ are a true and accurate copy as approved by the Strawberry Lakeview board members on _____.

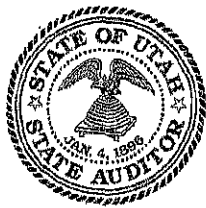
Signed
Theresa Baronek, Treasurer

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice.Batch = {<>}-"99"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
12000								
12000	CASELLE	67529	PROGRAMS/SUPPORT	09/01/2015	273.77	.00		
Total 12000:					273.77	.00		
83502								
83502	JORDANELLE SSD	723	SHARED EMPLOYEE/KIERSTAN	08/25/2015	56.53	.00		
83502	JORDANELLE SSD	723	pass through/freedom mailing ser	08/25/2015	18.17	.00		
Total 83502:					74.70	.00		
Grand Totals:					348.47	.00		

Dated: _____
 Wasatch County
 Council: _____
 STRAWBERRY
 SSD Members: _____



OFFICE OF THE
UTAH STATE AUDITOR

September 16, 2015

Chairman of the Board
Strawberry Lakeview Special Service District
6135 E Lake Creek Road
Heber City, UT 84032

Dear Chairman of the Board:

Thank you for providing bank statements and related information in regards to our special purpose audit of your entity. We have concluded our review of the information and found no significant matters.

Our procedures were more limited than an audit of the entity's financial statements and we express no assurance regarding the accuracy of the entity's financial statements or appropriateness of the entity's internal controls over the appropriate use and safeguarding of public funds. Had we performed additional procedures other matters may have come to our attention which would have been reported to you.

If you have questions concerning this letter, please contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Ryan Roberts".

Ryan Roberts, CPA
Supervisor, Local Government Division
801-538-1721
ryanroberts@utah.gov