

**NOTICE AND AGENDA**  
**OF THE GOVERNING BOARD OF THE TWIN CREEKS SPECIAL SERVICE DISTRICT**  
Thursday, October 01, 2015 4:30 P.M.  
Wasatch County Administration Building, 25 N Main Street, Heber City, Utah

ORDER OF AGENDA ITEMS SUBJECT TO CHANGE

**Regular Session:**

- Approval of minutes
- Warrant list approval
- 2014 Audit Review
- Manager's report
- Other business

# **Twin Creeks Special Service District Board Meeting**

Jordanelle Water Reclamation Facility  
5780 N Old Highway 40 Heber City, UT 84032  
Thursday September 3, 2015

**PRESENT:**

Mike Kohler	Board Chair
Mike Petersen	Vice-Chair
Greg McPhie	Board Member
Kendall Crittenden	Board Member
Kipp Bangerter	Board Member -Excused
Danny Goode	Board Member-Excused
Steve Farrell	Board Member

**ALSO PRESENT:**

Ron Phillips	General Manager
Theresa Baronek	Treasurer
Eliza McGaha	District Clerk
Kierstan Smith	Financial Officer

**Regular Session:**

**AGENDA**

- Approval of Minutes
- Warrant List Approval
- Review July Financials
- Manager's Report
- Other Business
- Executive Session – None

Mike Kohler opened the meeting at 4:58 p.m.

**Approval of Minutes**

**MOTION:** Mike Petersen made a motion to approve the Minutes of the August 19, 2015 minutes. Steve Farrell seconded the motion,

**The motion passes unanimously with the following vote:**

**AYE:**

**Mike Petersen**

**Mike Kohler**

**Steve Farrell**

**Greg McPhie**

**Kendall Crittenden**

**NAY: None**

**Warrant List approval**

**MOTION:** Motion to approve the warrant list in the amount of \$50,981.72 was made by Greg McPhie and seconded by Mike Petersen. **Motion passes unanimously with the following vote:**

**AYE:**

**Mike Petersen**

**Mike Kohler**

**Steve Farrell**

**Kendall Crittenden**

**Greg McPhie**

**NAY: None**

**Review July Financials** - Kierstan Smith presented the July 2015 financials to the board for their review.

**Manager's Report** - Ron let the board know that a pump went out at the treatment plant at the Big Pole pump station. A spare pump was put in its place until repairs can be made. The motor is ok but the starter relay overheated. This is a much less expensive fix. The pump should be back up and running by Tuesday. The cost is estimated at \$600.00

**Other business - None**

**Executive Session - None**

**MOTION:** A motion to adjourn was made by Greg McPhie and seconded by Kendall Crittenden. **Motion carries with the following vote:**

**AYE:**

**Mike Petersen**

**Mike Kohler**

**Steve Farrell**

**Greg McPhie**

**Kendall Crittenden**

**NAY: None**

Meeting Adjourned at 5:10 pm

This certifies that the regular meeting minutes of \_\_\_\_\_, 2015 are a true and accurate copy as approved by the Twin Creeks board members on \_\_\_\_\_

Signed: \_\_\_\_\_  
Theresa Baronek, Treasurer

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.  
Invoice.Batch = {<>} "99"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10300</b>							
10300	BANKCARD CENTER	082515	CREDIT MEMO	08/25/2015	5.50-	.00	
Total 10300:					5.50-	.00	
<b>176108</b>							
17610	BOWEN, COLLINS & ASSOCIAT	13520	RED LEDGES/PASSTHROUGH	09/01/2015	184.50	.00	
Total 176108:					184.50	.00	
<b>12000</b>							
12000	CASELLE	67529	PROGRAMS/SUPPORT	09/01/2015	273.78	.00	
Total 12000:					273.78	.00	
<b>176153</b>							
17615	CENTURYLINK	090715	4356544981702B	09/07/2015	59.73	.00	
17615	CENTURYLINK	091915	4356573244581B	09/19/2015	427.12	.00	
Total 176153:					486.85	.00	
<b>176057</b>							
17605	CNA SURETY	090415	TREASURER BOND	09/04/2015	255.00	.00	
Total 176057:					255.00	.00	
<b>13100</b>							
13100	CODALE ELECTRIC SUPPLY, IN	S5483770001	BIG POLE PUMP STARTER	09/08/2015	608.22	.00	
Total 13100:					608.22	.00	
<b>176197</b>							
17619	COLONIAL FLAG	0106019-IN	FLAG	09/17/2015	52.60	.00	
Total 176197:					52.60	.00	
<b>176224</b>							
17622	CURTIS DOWD	091515	REFUND OVERPAYMENT	09/15/2015	45.00	.00	
Total 176224:					45.00	.00	
<b>16001</b>							
16001	DAY'S MARKET	81-273970	/pellet Salt/supplies	08/18/2015	189.00	.00	
16001	DAY'S MARKET	81-273970	PASS THROUGH/SSA #1	08/18/2015	28.68	.00	
16001	DAY'S MARKET	81-273970	SUPPLIES	08/18/2015	.04	.00	
Total 16001:					217.72	.00	
<b>176225</b>							
17622	EDWARD GODYCKI	092915	REFUND OVERPAYMENT	09/29/2015	45.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 176225:					45.00	.00	
<b>26000</b>							
26000	HACH COMPANY	9527267	SUPPLIES/CHEMICALS	08/14/2015	1,298.19	.00	
Total 26000:					1,298.19	.00	
<b>28000</b>							
28000	HEBER CITY CORPORATION	091615	SEWER USAGE FLOW 5 MONT	09/16/2015	14,514.09	.00	
Total 28000:					14,514.09	.00	
<b>30000</b>							
30000	HEBER LIGHT AND POWER	092515	28470000	09/25/2015	229.32	.00	
Total 30000:					229.32	.00	
<b>176041</b>							
17604	HURST ACE HARDWARE & SPO	434477	SUPPLIES	09/10/2015	37.93	.00	
Total 176041:					37.93	.00	
<b>38150</b>							
38150	I-D ELECTRIC,INC	96440	service call to BIG POLE PUMP	09/09/2015	183.00	.00	
Total 38150:					183.00	.00	
<b>176222</b>							
17622	JOHNSON LAND & ENERGY LL	092915	REFUND OVERPAYMENT - CLO	09/29/2015	25.00	.00	
Total 176222:					25.00	.00	
<b>44200</b>							
44200	JORDANELLE SSD	093015	MAINTENANCE & OPERATION	09/30/2015	18,000.00	.00	
44200	JORDANELLE SSD	720	SHARED EMPLOYEE	08/25/2015	599.17	.00	
44200	JORDANELLE SSD	720	SERVICES/ PASSTHROUGH FR	08/25/2015	441.05	.00	
44200	JORDANELLE SSD	720	SERVICES/ PASSTHROUGH FR	08/25/2015	908.07	.00	
Total 44200:					19,948.29	.00	
<b>176227</b>							
17622	LYNDA RICHARDSON	092915	REFUND OVERPAYMENT	09/29/2015	263.75	.00	
Total 176227:					263.75	.00	
<b>176226</b>							
17622	MICHAEL COOMBS	091515	REFUND OVERPAYMENT	09/15/2015	63.82	.00	
Total 176226:					63.82	.00	
<b>49051</b>							
49051	MOUNT OLYMPUS	091115	WATER COOLER RENTAL	09/11/2015	24.56	.00	
Total 49051:					24.56	.00	
<b>176182</b>							
17618	MOUNTAIN VALLEY LAWN CAR	1388	LAWN CARE	09/13/2015	375.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 176182:					375.00	.00	
<b>176143</b>							
17614	PITNEY BOWES	091315	POSTAGE MACHINE RENTAL	09/13/2015	252.84	.00	
Total 176143:					252.84	.00	
<b>49585</b>							
49585	QUESTAR GAS	090415	GAS SERVICE	09/04/2015	9.75	.00	
Total 49585:					9.75	.00	
<b>176027</b>							
17602	STAKER PARSONS COMPANIE	3867807	passsthrough/Lake Creek Irrigation	08/26/2015	342.35	.00	
Total 176027:					342.35	.00	
<b>176223</b>							
17622	WAYNE FOY	092915	REFUND OVERPAYMENT	09/29/2015	11.52	.00	
Total 176223:					11.52	.00	
Grand Totals:					39,742.58	.00	

Wasastch County Council

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- Detail report.
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